

## REGULATION ON DEVELOPING ISI/SCOPUS PUBLICATIONS FOR GRADUATE STUDENTS

### ARTICLE 1. Scope and subjects of application

1. Graduate Students (GS) during studying time at Ton Duc Thang University (TDTU) according to the Academic Regulations of the graduate level.
2. Master thesis's MA (MA) including researchers and lecturers inside and outside TDTU.

### ARTICLE 2. Goals

1. Expanding and increasing the number of ISI/Scopus publications from master theses of GS.
2. Training GS become professional scientific researchers.

### ARTICLE 3. Encouragement levels of scientific publications and benefits

#### 1. GS publishes ISI/Scopus article under the guidance of MA

No.	Achievement	GS's benefits
1	The first author or the corresponding author of ISI/Scopus article	<ul style="list-style-type: none"> <li>- Exempted for writing master thesis, but GS have to use summarize and present the content of ISI/Scopus article in the thesis with layout:               <ol style="list-style-type: none"> <li>1. Introduction;</li> <li>2. Summary of the article;</li> <li>3. Published article (Attach article).</li> </ol> </li> <li>- Get the maximum score (10 points) of the master thesis when defending thesis successfully at the master thesis's committee.</li> </ul>
2	Co-corresponding author of ISI/Scopus article	Get 3 more points in the thesis
3	The first author or the corresponding author of ISI/Scopus conference article	Get 3 more points in the thesis
4	Co- corresponding author of the ISI/Scopus conference article	Get 2 more points in the thesis
5	Co-author of ISI/Scopus article	Get 1.5 more points in the thesis
6	Co-author of ISI/Scopus conference article	Get 1 more points in the thesis

## 2. GS publishes ISI/Scopus article with another researcher/lecturer who is not MA

No.	Achievement	GS's benefit
1	The first author or corresponding author of ISI/Scopus article	Get 3 more points in the thesis
2	Co-corresponding author of ISI/Scopus article	Get 2.5 more points in the thesis
3	The first author or corresponding author of ISI/Scopus conference article	Get 2 more points in the thesis
4	Co-author of ISI/Scopus article or ISI/Scopus conference article	Get 1 more points in the thesis

## 3. Other cases approved by the President of TDTU

### 4. Notes: for GS who are in ARTICLE 3 section 2:

- *GS still have to fulfill other obligations on tuition fees and ensure output standards as regulation by TDTU;*
- *The maximum point of the thesis is 10;*
- *For articles whose name and content coincide with the topic of GS's thesis, the Master thesis evaluation committee will consider and propose the President to consider the application of benefits in Section 1 of this Article.*
- *Articles that do not have the correct title and content with the thesis but with the content that is appropriate to the major that the GS is studying are considered under this Section 2.*

## ARTICLE 4. Process and responsibilities of related parties

1. GS proposed MA to select topics early; submit to the Faculty/Institute for approval (the amount of the thesis assigned to MA according to the current regulations of TDTU). After being approved, GS and MA will consider the implementation capacity to agree on an ISI/Scopus publication application form (according to the form published on website).
2. The responsibility of Faculty/Institute:
  - When organizing the master thesis's title registration and assigning MA, the Faculty/Institute should prioritize the selection of competent people and publishing experience to ensure successful international publication.
  - Every year, after the Faculty/Institute is assigned the number of ISI/Scopus publications from GS to the School-year Objectives, the Faculty/Institute is responsible for immediately assigning and adhering to the MA and GS to ensure the research plan and The announcement is made on schedule. In this progress, time for risk provisions was taken into account.
  - Based on the School-year Objectives, the situation of the GS and the MA, the Faculty assigns the criteria for each admission course based on the ratios: in the field of Socio and Economic for every 10 GS is required to have an

ISI/Scopus; and in the field of Natural Science and Technology must have an ISI/Scopus for every 5 GS.

3. MA's responsibility

- When assigned to guide the thesis, the MA must work closely with the GS to guide the research results published on ISI/Scopus.
- The MA is an official lecture of TDTU must have at least 1 GS jointly publish the ISI/Scopus article after successfully guiding 05 GSs in the field of Natural Science and Technology; and 10 GS in the field of Socio and Economic.

**ARTICLE 5. MA's benefits**

1. MA has experience in ISI/Scopus article published and/or asking for research topics from central and local levels to be prioritized in assigning the thesis guidance to GS.
2. MA has an ISI/Scopus article published with the GS (**in accordance with TDTU regulations**) is allowed to use the article to perform either **a** or **b** purposes (and not receive a salary to guide the thesis in accordance with current regulations):
  - a.** Acceptance of research funding according to the Annex of the contract that the MA must sign with TDTU.
  - b.** Receive full salary guidelines for GS in accordance with the provisions of the TDTU for the cases not applicable under subsections **a** and **b** of this ARTICLE.