**SOCIALIST REPUBLIC OF VIETNAM**

**Independence – Freedom – Happiness**

 *Ho Chi Minh City, date* .... *month … year* ……

**FULL COURSE STUDY AND RESEARCH PLAN CHANGING REQUEST FORM**

 To:

* Presidential Board;
* Department of Graduate Studies;
* Faculty/Institute …………….

PhD candidate’s full name: Ph.D. candidate ID:

Major: Major code:

Faculty/Institute:

Ph.D. Dissertation Title (English/ Vietnamese):

Supervisory team:

 Supervisor 1:

 Supervisor 2 *(if any)*:

Pursuant to Decision No. …/ ……, day… month… year…… by the President of Ton Duc Thang University regarding the recognition of the PhD student, supervisors, and research topic, I am submitting this application to the Presidential Board, the Department of Graduate Studies, and the Faculty/Institute \_\_\_\_\_\_\_\_\_\_\_\_, to request permission to change my full course study and research plan.

Reason for the change:

**New study and research plan**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Academic Year** | **Study/ Research Activities** | **Registered Study/Research Credits**  | **Expected Outcome** |
| Year 1 | *Additional specialized courses (if any)* | *10 - 12 credits* | *Certificate of course completion* |
| *Research methodology courses* | *04 - 06 credits* | *Certificate of course completion* |
| *Implementing the first part of the dissertation* | *up to 24 credits* | *An overview of the research issues, research methodologies, …* |
| Year 2 | *Implementing the second part of the dissertation* | *up to 30 credits* | *Dissertation and publications,…* |
| Year 3 | *Implementing the third part of the dissertation* | *The leftover numbers of credits* | *Dissertation and publications,…* |

I hereby commit to fully comply with all regulations and ensure the defense of my doctoral dissertation within the training period in accordance with the regulations on admission and training doctoral programs, as well as in line with the University’s regulations.

Thank you very much.

|  |  |  |
| --- | --- | --- |
| **SUPERVISOR 2** *(if any)* *(Signature and Full name)* | **SUPERVISOR 1***(Signature and Full name)* | **PHD STUDENT***(Signature and Full name)* |
| **DEPARTMENT OF GRADUATE STUDIES***(Signature and Full name)* | **FACULTY/INSTITUTE OF SPECIALIZATION** *(Signature and Full name)* |
| **PRESIDENTIAL BOARD** |